

GREETINGS MANAGERS, EPIC ADMINISTRATORS, AND TRAINERS



We hope you are well and that your team is energized around your talent and development goals for 2022! This year may be everyone's time to return to our normal work routines. We are sending our 1st quarter newsletter to update you on the latest happenings and things to know for 2022.

SENIOR LEADER EVENT: CLIENT MIGRATION PATH TO DiSC® CATALYST™

WILEY

Special Client

Briefing →

This Wiley sponsored special client event, planned for late April, is focused on organizations that have integrated our traditional online DiSC assessments into their learning curriculums over the years and now want to migrate their entire organization to the Catalyst platform to take advantage of the resources the new DiSC® Catalyst™ Platform offers.

Doing so will allow you to migrate past Everything DiSC and DiSC Classic learners' assessments to the Catalyst™ Platform without incurring any costs.

Recall Wiley rolled-out this new digital technology in a pilot program in June 2020. Hopefully, we have communicated and demonstrated how the platform can revolutionize training delivery in your organization. For example, the platform allows your trainers to facilitate many of our DiSC applications (e.g. DiSC® Workplace, Agile EQ) virtually as well as your course designers can now design on-demand training using the digital platform. And an added bonus is learners and teams can easily access the platform after the training supporting transfer of learning to their jobs to have difficult conversation and build collaboration.

Another way of saying how important we view the new Catalyst™ Platform is that it will be Wiley's future vehicle to deliver all new and updated DiSC® assessments. In addition, new Catalyst™ features are in development that will support both the facilitator and the learners. ***More on that in our next newsletter.***

Wiley personnel will host this special event and share best practices on how to develop a migration strategy to move your organization past Everything DiSC and DiSC Classic learners' assessments to the DiSC Catalyst Platform. We have just 3 tickets to the April event. Please let us know if you want to have senior leader from your Learning and Development department attend this briefing.

NEW DISC® CERTIFICATION PROGRAM COMING



In January several of you participated in a Wiley pilot program for the new DiSC certification program. Thanks for your participation and for providing feedback to the Wiley development team! Also, big congratulations to all participants for receiving your newly minted certification.

About the new certification, Wiley will transition to a new Everything DiSC® Certification in **May 2022!** Like Wiley's current Everything DiSC Workplace® Certification, this new course will prepare facilitators to deliver DiSC® learning experiences. So, what's new? Instead of focusing on a single DiSC application, such as Workplace or Management, participants will gain a foundational DiSC experience through a variety of DiSC applications and activities—including Catalyst™!

I especially appreciate that the new program includes modules to help facilitators improve their facilitation delivery skills by incorporating teach-backs and getting peer feedback. Also, the new program will be completed during a 2-week window versus 4 weeks. At this time, all classes will be virtual. The consolidated sessions will be intense so participants will need to clear calendars to prepare for the workload (estimated at 20 hours per week). As before, participants will need to pass the test taken at the end of the session to receive their certification.

New: All participants will need to own a new or an updated DiSC Catalyst facilitator kit for certification. This represents a change for Wiley where the facilitator only needed access to a kit. Click here to download a copy of the brochure. [Click here to download a copy of the brochure.](#)

Key dates to keep in mind:

- Final Everything DiSC Workplace Certification (client course): April 12, 2022
- First Everything DiSC Certification (client course): May 2, 2022

DISC® MANAGEMENT REPORT ON CATALYST™ IS HERE



We are excited to share that the Everything DiSC® Management Report is now available and integrated on the DiSC® Catalyst™ Platform.

If you previously purchased an Everything DiSC® Facilitation Kit for Workplace, Agile or Management, you now can download the new DiSC Management facilitation materials to support your virtual and in-person

learning sessions. Web links for videos are also included in the new materials. Let us know if you need to order a kit.

To gain access to the updated materials, you will need to update your kit. Use this web link <https://register.everythingdisc.com> to complete this step. Note, you will need the **serial number** for your existing kit. *Someone in your organization will have this information, likely the kit owner or a manager.* Otherwise, contact us to formally request we submit an inquiry to Wiley to obtain the serial number.

Reminder: Everything DiSC Management is designed to support your leadership development programs. It's ideal for individuals in management role or preparing to step into a management role. It combines an individual's DiSC® style with personalized management insights to adapt her/his approach towards each direct report to improve leader effectiveness.

The content of the traditional DiSC® Management Report has not changed. The move to the Catalyst™ platform will however empower your trainers to be creative in their training delivery for virtual and in-person sessions. *For example, trainers now have the flexibility to facilitate 90-minute virtual sessions across several weeks on the four management skills: Directing, Motivating, Developing others and Delegating.* Our feedback show that managers are much more likely to attend shorter session. This new format provides trainers an opportunity to do so. And as we transition back to our offices, facilitator may opt to facilitate in-person session in a full day or two-day format.

DiSC® Management Report is offered as a 10-credit add-on to the Everything DiSC Workplace® base experience. *Remember to have access to the DiSC® Catalyst™ platform, your learners must first take the DiSC® Catalyst Workplace® assessment and then the EPIC administrator can generate subsequent reports such as the management report.*

PRODUCTS DISCONTINUATION

On June 30, 2022, Wiley will discontinue a range of legacy products. [Click here](#) to see the complete list of products. If you are impacted by this list, we recommend the following actions:

- Download any affected profiles to your computers before June 30, 2022. They will not be able to access them after this date.

- Be sure to reclaim any pending access codes for these products prior to that date. If you have Sub-Accounts that have discontinued products in them and those accounts are re-activated, they will not be able to access discontinued products after June 30, 2022.

UPDATED FAQ DOCUMENT FOR DiSC® ON CATALYSTS™

<http://teamforresults.com/newsletter-1q22-updates/catalyst-faq-february-2022/>

Our Frequently Asked Questions (FAQ) document was updated February 2022. We will provide on-going updates to this document as they become available from Wiley.

TOOLS AND RESOURCES

On-Demand Video Tutorials for Facilitators

Want to learn more about DiSC® Catalyst? Haven't facilitated a DiSC® class in a while? Have new trainers coming on board that will need to facilitate DiSC Catalyst™ sessions? Take advantage of our **Catalyst Microlearning Video Resources** to come up to speed. The link below provides short videos for those learning about the DiSC® on Catalyst Platform. They address many of your past questions, hence a great resource as refresher and for new trainers.

https://players.brightcove.net/3742124946001/9nSDyV0A5_default/index.html?playlistId=1716689891830464316

DiSC Catalyst Microlearning Video Playlist

A few of the topics include:

- Meet Catalyst: The New Way to Experience Everything DiSC
- What is Catalyst?
- Tour the Catalyst Platform
- Facilitating Catalyst Virtually
- Assign DiSC Catalyst™ Access Codes in EPIC
- Assign Add-On Applications in EPIC (e.g., Management Profile, Agile EQ)
- What's in the Facilitation Kit?
- Customizing Your Training Program
- Learner Privacy

Previously Shared DiSC Catalyst Videos: <https://teamforresults.com/disc-on-catalyst-training-tutorials/>

5 Behaviors Microlearning Video Playlist

Similarly, here is a learning resource to boost your facilitators' confidence with The Five Behaviors® Personal Development training. **Below** is a series of microlearning videos packed with information to help facilitators prepare to host their first session.

The playlist provides an introduction to key aspects of the facilitated session, outlining the structure and main activities of each module, and helping the facilitator guide the learners through their discovery of the Five Behaviors.

Topics include:

- An Introduction to Facilitating the Five Behaviors Personal Development
- Personal Development: Facilitating Trust
- Personal Development: Facilitating Conflict and Commitment
- Personal Development: Facilitating Accountability & Results

5 Behaviors MicroLearning Video Playlist

EPIC SUB-ACCOUNT

MIGRATE DISC ASSESSMENT TO CATALYST

A new feature was added to the EPIC Platform. The feature allows EPIC Administrators to migrate previous learners' Everything DiSC and DiSC Classic assessment to the Catalyst platform using a 'bulk migration' feature. This feature allows up to 150 learners' assessments to be migrated in a single entry. [Click here to get more details on how to complete this step](#) and download the job aid.

PRICE INCREASE - EPIC CREDITS

Reminder: Our price for EPIC credits increased January 1st to between \$3.35 and \$4.00 per credit based on volume discounts. Wiley announced the increase last July. We encourage you to order in bulk when possible to get the lowest cost for credits. Contact us to request a specific quote. **We will honor existing contract pricing and always ensure our government clients receive the lowest prices per the Wiley Pricing Policy and within the guidelines of our GSA Schedule.**

Also, let us know when you need to order additional facilitator kits, certification classes or other products. As with the EPIC Credits, we will seek to provide a discount when multiple items are purchased in a single order. As We target processing new orders within 24-48 hours.

UPCOMING CLASS SCHEDULE



For easy reference, we are providing a list of upcoming classes over the next several months in the tables below. We hope this will be helpful for planning purposes. To access the most recent availability of Everything DiSC classes, **click the link below then pull down to the bottom of the web page** to see the current dates.

Contact us if you want to register your trainers for certification classes and to obtain pricing information. Discounts are available for multiple attendees. Recall also that trainers can earn SHRM or CPLP recertification credits for most classes.

<https://www.everythingdisc.com/managementresourceservices>

CERTIFICATION COURSES AND CLIENT SHOWCASE SESSIONS



Everything DiSC Certification is your best resource to gain foundational knowledge and tools for facilitating Everything DiSC® trainings.

This two-week certification course allows you the flexibility of self-paced learning, paired with live 90-minute virtual instructor-led sessions led by Wiley's expert trainers. [About More New DiSC Certification](#)

New: Wiley will require each facilitator to own an Everything DiSC Facilitation Kit to complete certification. We offer bundled pricing when both (certification course and facilitator kit) are purchased and volume discounts when multiple trainers sign-up. Contact us to discuss pricing and to complete registration: 630-983-7607/ email addresses below.

CLIENT SHOWCASE EVENTS

These one-hour sessions are scheduled throughout the year and provide an opportunity for your trainers to experience a DiSC training from Wiley experts. Client Showcases are free to you. Call or send us an email to get registered. Multiple trainers can sign-up for an event.



EVERYTHING DiSC™ CERTIFICATIONS

Currently most certification classes have availability starting in April 2022. We encourage you to sign up early to get the time you prefer. Again, click the link above for the most up to date schedule of 2022 classes.

EVERYTHING DISC™ CERTIFICATION SCHEDULE

SESSION	DATE	NOTES
Client Show Case: Workplace Application using DiSC Catalyst – <i>Engage, Connect, Adapt: Equipping Your Workforce to Thrive.</i>	April 28	10:00 am – 11:00 CT
Instructor-Led Virtual On-Line Certification: Everything DiSC	April 28	1 pm - 2:30 pm CT
Instructor-Led Virtual On-Line Certification: Everything DiSC	May 13	1 pm – 2:30 pm CT
Instructor-Led Virtual On-Line Certification: Everything DiSC	June 6	9 am - 10:30 am CT
Instructor-Led Virtual On-Line Certification: Everything DiSC	June 17	9 am - 10:30 am CT
Instructor-Led Virtual On-Line Certification: Everything DiSC	July 7	2 pm – 3:30 pm CT
Instructor-Led Virtual On-Line Certification: Everything DiSC	June 22	2 pm – 3:30 pm CT
Instructor-Led Virtual On-Line Certification: Everything DiSC	Aug 8	10 am – 11:30 am CT
Instructor-Led Virtual On-Line Certification: Everything DiSC	Aug 19	10 am – 11:30 am CT
Instructor-Led Virtual On-Line Certification: Everything DiSC	September 8	1 pm – 2:30 pm CT



FACILITATOR ACCREDITATION

THE FIVE BEHAVIORS® ACCREDITATION

Accreditation training is an intensive five-week 90-minute virtual learning course to prepare your in-house facilitators and training consultants to more effectively facilitate The Five Behaviors of a Cohesive Team® program. This team development program is based on the 5 Behaviors of a Dysfunctional Team Book

by Patrick Lencioni. Again, contact us if you want to register or have questions about implementing the program.

Facilitator resources to host a Personal Development session, including PowerPoint deck and learner activities, were previously published in an earlier newsletter and on this link: <https://teamforresults.com/5-behaviors-resources-for-facilitators/>.

[Click here to download a brochure for the 5 Behaviors Program.](#)

THE FIVE BEHAVIORS ACCREDITATION SCHEDULE

SESSION	DATE	NOTES
Virtual Showcase: Unleash the Power of Teamwork	May 24	11:00 am – 12:00pm CT
Instructor - Led Virtual Classroom : The Five Behaviors™ Facilitator Accreditation	July 7	9 am – 10:30 am CT
Instructor - Led Virtual Classroom : The Five Behaviors™ Facilitator Accreditation	October 5	2 pm – 3:30 pm

CLOSING

“Thank You” for being our client. It is an honor to serve you. We are always happy to have a phone consultation if you would like to explore any of the assessments for fit to support an in-house training program or questions related to the EPIC or Catalyst platforms. We look forward to hearing from you. Stay safe. Happy Spring!

Contact Us



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