

GREETINGS MANAGERS, EPIC ADMINISTRATORS, AND TRAINERS



We hope your summer is going well. We are sending our 2nd quarter newsletter to update you on the latest happenings and things to know for the second half of the year.

EPIC SUB-ACCOUNT

The EPIC Platform will soon undergo a major transition to become a cloud-based service to enhance security. See below a message Wiley has asked that we pass along to our sub-account owners. Please keep the schedule in mind as you plan your September sessions.

*On **Saturday, September 10, 2022**, EPIC will be moving to a cloud-based service. This change will increase the speed of EPIC and further advance our commitment to ensuring the EPIC platform remains secure.*

System transition maintenance outage – Saturday, September 10, 2022.

*In order to ensure a smooth transition, **EPIC will be undergoing maintenance and won't be accessible from 10 am to 6 pm Chicago on Saturday, September 10.** If there are any tasks you need to carry out on EPIC, please do so before or after this window.*

We ask that you plan around the scheduled maintenance. A banner will be placed on EPIC to remind users of the upcoming maintenance.

IMPORTANT: Change to EPIC email sender address – Thursday, August 25, 2022.

This transition requires a change to the EPIC email sender addresses, which will improve the delivery rate of emails being sent from EPIC and is a crucial step in transitioning to the cloud.

***Beginning Thursday, August 25, 2022**, all emails coming from EPIC Administrator accounts will be sent from noreply@wiley-epic.com (instead of [YourUserName]@wiley-epic.com). An automatic reply message will be sent to anyone responding to the emails, redirecting them to the proper contact. This mailbox will not be monitored.*

Note: *The domain name (@wiley-epic.com) is not changing, so the whitelisting instructions available on EPIC (Email Troubleshooting) are still accurate—any clients who have already*

whitelisted this domain will not need to make any changes. To be safe and avoid any spam issues, make sure that learners add noreply@wiley-epic.com to their safe-sender address book.

EPIC Credits

Let us know when you need to order EPIC Credits, facilitator kits, certification classes, etc. We will seek to provide a discount when multiple items are purchased in a single order. Also, we target processing new orders within 24-48 hours.

DISC® CATALYST™

CLIENT MIGRATION PATH TO DISC® CATALYST™



First, thank you to Senior Leaders that participated in the Wiley-sponsored event to learn about integrating your organization's past DISC assessment reports to the online DiSC **Catalyst** Platform.

I've heard from some and know that you have successfully implemented an organization-wide DiSC Catalyst Platform to support your team development efforts. This is awesome. Congratulations! Also, we continue to be available to all our EPIC sub-account owners who want to transition their past DiSC assessment reports to the Catalyst Platform. Just email us to start your journey.

Catalyst Upgrade Extended to 2023

Wiley announced an extension of the Catalyst Upgrade program. Any previous Everything DiSC® PPSS or DiSC® Classic 2.0 (English only) can upgrade to Everything DiSC® Workplace on Catalyst™ for FREE through **December 31, 2023**.

Plus, we're extending our free Everything DiSC on **Catalyst kit** upgrade! This means that any existing Workplace or Agile EQ™ kit holder who purchased their kit on or before December 31, 2022, can download the Everything DiSC on Catalyst Facilitation Kit for free!

NEW DISC® CERTIFICATION IS LIVE!



Like our former Everything DiSC Workplace® Certification, this new course will prepare facilitators to deliver engaging and impactful DiSC® learning experiences.

So, what's new? Instead of focusing on a single DiSC application, such as Workplace, participants will now gain a foundational DiSC experience through a variety of applications and activities—including Catalyst™! An added benefit of the new program is it only takes two weeks to complete.

The structure for the course includes five self-directed online learning modules and four 90-minute virtual, instructor-led sessions facilitated by Wiley's expert trainers. This blended active learning approach builds confidence and prepares trainers to be successful immediately upon completing the certification. Initial feedback from clients who attended the certification has been outstanding.

We especially appreciate that the new program includes modules to help facilitators improve their facilitation delivery skills by incorporating teach-backs and getting peer feedback.

Last, the new certification will be intense so trainers will need to clear calendars to prepare for the workload (estimated at 20 hours per week). As before, trainers will need to pass the test taken at the end of the session to receive their certification.

Reference the *Upcoming Class Schedule at the end of this newsletter for session dates*. Click here to download a copy of the brochure. [Click here to download a copy of the brochure](#). At this time, all classes will be virtual.

TOOLS AND RESOURCES

UPDATED FAQ DOCUMENT FOR DISC® ON CATALYSTS™

Our Frequently Asked Questions (FAQ) document was updated May 2022. Click here to obtain a copy: <https://teamforresults.com/newsletter-2q22-updates>

We will provide on-going updates to this document as they become available from Wiley.

ON-DEMAND VIDEO TUTORIALS FOR FACILITATORS

We are providing resources in this section for in-house trainers and managers. We will update the section as new resources become available. Our hope is these resources will shorten on-boarding for trainers new to DiSC Catalyst and serve as a refresh for experienced trainers.

DiSC Catalyst Micro learning Video Playlist

https://players.brightcove.net/3742124946001/9nSDyV0A5_default/index.html?playlistId=1716689891830464316

<https://teamforresults.com/disc-on-catalyst-training-tutorials/>

A few of the topics include:

- Meet Catalyst: The New Way to Experience Everything DiSC
- What is Catalyst?
- Tour the Catalyst Platform
- Facilitating Catalyst Virtually
- Assign DiSC Catalyst™ Access Codes in EPIC
- Assign Add-On Applications in EPIC (e.g., Management Profile, Agile EQ)
- What's in the Facilitation Kit?
- Customizing Your Training Program
- Learner Privacy

5 Behaviors Micro Learning Video Playlist

[5 Behaviors MicroLearning Video Playlist](#)

UPCOMING CLASS SCHEDULE



For easy reference, we are providing a list of upcoming classes over the next several months in the tables below. We hope this will be helpful for planning purposes. To access the most recent availability of Everything DiSC classes, **click the link below *then pull down to the bottom of the web page*** to see the current list offerings.

Contact us if you want to register your trainers for certification class and to obtain pricing information. Discounts are available for multiple attendees. Recall also that trainers can earn SHRM or CPLP recertification credits for most classes.

<https://www.everythingdisc.com/managementresourceservices>

DiSC Certification and Client Showcase Sessions



As many of you know, the certification classes have filled quickly. The demand has been particularly high for the virtual certification classes. It is exciting to see so many trainers complete their certification. We list all sessions below however as of this newsletter publication, those classes color-coded red are filled. If however, your desire is for one of the closed sessions, let us know and we will wait-list you.

We have been very successful in getting clients their most desired sessions. Nonetheless, we still encourage you to sign up early to get the time you prefer.

Again, click the link above for the latest schedule of 2022 classes.

Note, the trainer will need an Everything DiSC Facilitation Kit to complete certification. This Wiley policy is a change from earlier when you only needed access to a kit. We offer bundled pricing when both are purchased and volume discounts when multiple trainers sign-up.

Contact us to discuss pricing and to complete registration.

Also, Client Showcases are complementary for our clients. They provide a preview of an assessment accompanied with ideas to integrate within a training session. All sessions are facilitated by Wiley personnel and are typically 60 minutes long. Call or send us an email to get registered.

About DiSC® Certification Training

Everything DiSC Workplace® Certification is your best resource to gain foundational knowledge and tools for facilitating Everything DiSC®. This course allows you the flexibility of self-paced learning, paired with three live 90-minute, virtual instructor-led classroom sessions facilitated by Wiley's expert trainers.

SESSION	DATE	NOTES
Certification: Everything DiSC	Aug 8, 10, 12, 17, 19	10:00 am – 12:00 pm CT
Certification: Everything DiSC	Aug 19, 23, 25, 30, Sept 1	10:00 am – 12:00 pm CT
Certification: Everything DiSC	Sept 8, 12, 14, 19, 21	1 pm – 3:00 pm CT

Certification: Everything DiSC	Sept 16, 20, 22, 27, 29	9:00 am – 11:00 am CT
Certification: Everything DiSC	Sept 26, 28, 30, Oct 5, 7	9:00 am – 11:00 am CT
Certification: Everything DiSC	Oct 7, 11, 13, 18, 20	1 pm – 3:00 pm CT
Certification: Everything DiSC	Oct 13, 17, 19, 24, 26	2:00 pm – 4:00 pm CT
Certification: Everything DiSC	Oct 21, 25, 27, Nov 1, 3	10:00 am – 12:00 pm CT
Certification: Everything DiSC	Nov 3, 7, 9, 14, 16	2:00 pm – 4:00 pm CT
Certification: Everything DiSC	Nov 23, 29, Dec 1, 6, 8	2:00 pm – 4:00 pm CT
Certification: Everything DiSC	Dec 9, 13, 15, 20, 22	9:00 am – 11:00 pm CT

5 Behaviors Team Accreditation Training

Accreditation training is an intensive five-week 90-minute virtual learning course to prepare your in-house facilitators and training consultants to more effectively lead The Five Behaviors of a Cohesive Team® program and training session. This team development program is based on the 5 Behaviors of a Dysfunctional Team Book by Patrick Lencioni. Again, contact us if you want to register or have questions about implementing the program for intact teams supporting team development. Also, we have free facilitation resources for those interested in leading a standalone training module/session for individual learners.

SESSION	DATE	NOTES
Virtual Showcase: Unleash the Power of Teamwork	Sept 8	11:00 am – 12:00 pm CT

<p>Instructor - Led Virtual Classroom: The Five Behaviors™ Facilitator Accreditation</p>	<p>Oct 5, 12, 19, 26, Nov 2, 9</p>	<p>2:00pm – 3:30 pm CT</p>
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CLOSING

“Thank You” for being our client. It is an honor to serve you. We are always happy to have a phone consultation if you would like to explore any of the assessments for fit to support an in-house training program or questions related to the EPIC or Catalyst platforms. We look forward to hearing from you. Stay safe!

Contact Us



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